

**NEW
ELECTRONIC
GIVING OPTIONS
for
ST. JAMES**



New Giving Options:

1. Enhanced Simply Giving
2. Online Giving
3. Text Giving

SIMPLY GIVING

Credit & Debit Card
transactions are *new*



Checking/Savings
transfers still available
→ nothing has changed!

SIMPLY GIVING



To sign up or make a change:

- 1) Obtain & Complete Form.
 *Forms in Horn Hall,
 or request from Sherry Clancy,
 or available online
- 2) Return to Sherry in the church
 office or email (at top of form)


SIMPLY GIVING



Online Info and Form

A screenshot of a web browser showing the 'DONATIONS & OFFERINGS' page for St. James Lutheran Church. The browser's address bar shows a secure connection to 'https://www.stjamespottstown.org/donations'. The church's logo and name are in the top left, and a navigation menu is in the top right. The main heading is 'DONATIONS & OFFERINGS' with the subtext '3 Ways to Give: Simply Giving, Online Giving, & Text Giving'. Below this, there is a section for 'Simply Giving' which includes a logo for 'Simply Giving through THRIVENT FINANCIAL' and a paragraph of text. At the bottom of this section is a yellow 'Donate' button with the text 'Click here to Donate your Simply Giving Form' next to it. A large yellow arrow points from the bottom right towards the 'Donate' button.


← → ↻ Secure | <https://www.stjamespottstown.org/donations>


 **St. James**
Lutheran Church

Home Our Mission About Us Worship Services Our Staff Contact or Visit Us

DONATIONS & OFFERINGS

3 Ways to Give: Simply Giving, Online Giving, & Text Giving



Simply Giving
through

THRIVENT
FINANCIAL®

Simply Giving

Simply Giving, our electronic giving program, now accepts donations by credit and debit card, in addition to the long-existing option to debit automatically from your checking or savings account. Simply Giving is available for your weekly, semi-monthly, or monthly offering. Authorization forms are available in Horn Hall and online at www.stjamespottstown.org/donations.

Click here to [Donate](#) your Simply Giving Form

AUTHORIZATION FORM FOR SIMPLY GIVING

St. James Evangelical Lutheran Church

Attn: Sherry Clancy, Financial Administrator

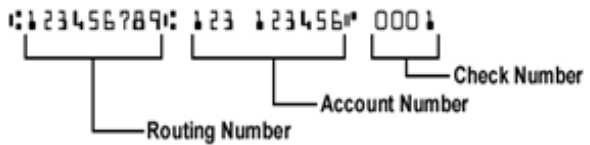
stjamespottstownfinance@gmail.com

1101 East High Street, Pottstown, PA 19464

610-326-2810

FOR OFFICE USE ONLY		ENVELOPE/DONOR #		DATE	
Effective date of authorization: ____/____/____					
Type of authorization:		<input type="checkbox"/> New authorization	<input type="checkbox"/> Change donation amount	<input type="checkbox"/> Change donation date	
		<input type="checkbox"/> Change banking information	<input type="checkbox"/> Discontinue electronic donation		
Last Name			First Name		
Address					
City				State	Zip
Email Address					
DATE OF FIRST DONATION: ____/____/____ []		FREQUENCY OF DONATION: <input type="checkbox"/> Weekly – Mondays <input type="checkbox"/> Monthly on the 1 st <input type="checkbox"/> Monthly on the 15 th <input type="checkbox"/> Semi-Monthly on the 1 st and 15 th]		FUNDS: <input type="checkbox"/> Current <input type="checkbox"/> Benevolence <input type="checkbox"/> Building Maintenance <input type="checkbox"/> Third Sunday]	
				AMOUNTS: \$ _____ \$ _____ \$ _____ \$ _____]	
				[Total from above] \$ _____]	

Four
fund
options

[CHECKING / SAVINGS]	<p>[Please debit my donation from my (check one):</p> <p><input type="checkbox"/> Savings Account (contact your financial institution for Routing #)</p> <p><input type="checkbox"/> Checking Account (attach a voided check below)</p>		<p>Routing Number: _____</p> <p>Valid Routing # must start with 0, 1, 2, or 3</p> <p>Account Number: _____</p> <div style="text-align: center; margin-top: 10px;">  <p style="font-size: small;">Routing Number Account Number Check Number</p> </div>	
	<p>I authorize the above organization to process debit entries to my account. I understand that this authority will remain in effect until I provide reasonable notification to terminate the authorization.</p> <p>Authorized Signature: _____ Date: _____</p>			
[CREDIT / DEBIT CARD]	<p>[Card Brand (check one):] <input type="checkbox"/> [Visa] <input type="checkbox"/> [MasterCard] <input type="checkbox"/> [American Express] <input type="checkbox"/> [Discover Card]</p>			
	Card Number: _____		Expiration Date: _____	
	Name on Card: _____			
	Billing Address (if different from above): _____			
	<p>I authorize the above organization to process transactions in accordance with the information above.</p> <p>Signature (as it appears on the card): _____ Date: _____</p>			

Two
payment
methods

[If using a checking account, please attach a voided check over the credit/debit card section above.]

ONLINE GIVING

- *set up & manage your giving
- *more giving frequency choices
- *more fund choices
- *view history
- *no paperwork!



ONLINE GIVING

Go to www.stjamespottstown.org

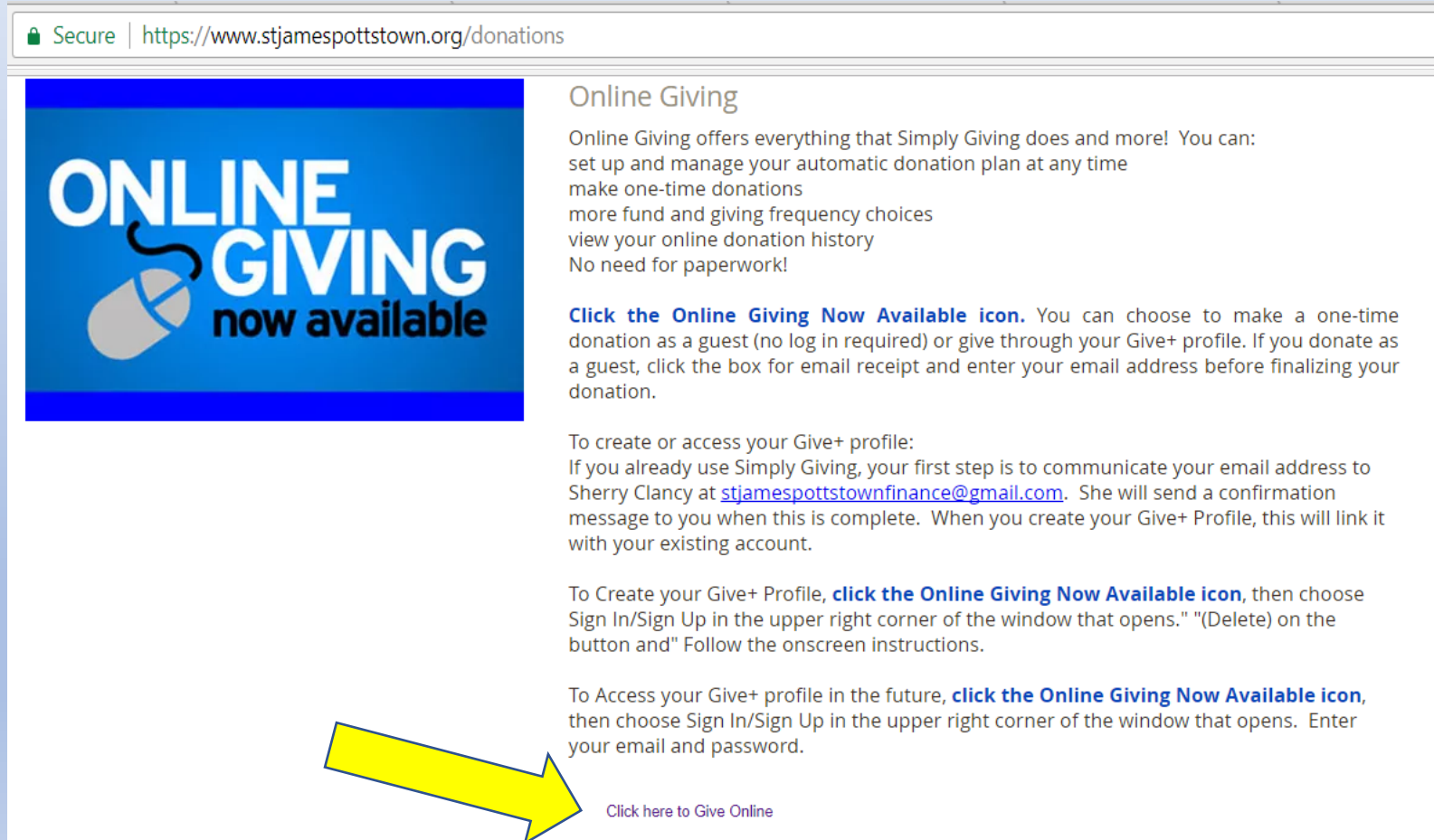
Then click
on
“Donate to
St. James”
button



ONLINE GIVING

Scroll down to Online Giving,

then click
on “Click
here to
Give Online”



The screenshot shows a web browser window with the address bar displaying "Secure | https://www.stjamespottstown.org/donations". The main content area features a blue banner on the left with the text "ONLINE GIVING now available" and a computer mouse icon. To the right of the banner, the heading "Online Giving" is followed by a list of benefits: "Online Giving offers everything that Simply Giving does and more! You can: set up and manage your automatic donation plan at any time, make one-time donations, more fund and giving frequency choices, view your online donation history, No need for paperwork!". Below this, a paragraph explains how to make a one-time donation as a guest or through a Give+ profile. Further down, instructions are provided for creating or accessing a Give+ profile, mentioning the need to communicate with Sherry Clancy at stjamespottstownfinance@gmail.com. The final paragraph describes how to create a Give+ profile by clicking the "Online Giving Now Available" icon and choosing "Sign In/Sign Up". A large yellow arrow points from the bottom of the text area to a link at the bottom right that says "Click here to Give Online".

Secure | <https://www.stjamespottstown.org/donations>

ONLINE GIVING
now available

Online Giving

Online Giving offers everything that Simply Giving does and more! You can:

- set up and manage your automatic donation plan at any time
- make one-time donations
- more fund and giving frequency choices
- view your online donation history
- No need for paperwork!

Click the Online Giving Now Available icon. You can choose to make a one-time donation as a guest (no log in required) or give through your Give+ profile. If you donate as a guest, click the box for email receipt and enter your email address before finalizing your donation.

To create or access your Give+ profile:
If you already use Simply Giving, your first step is to communicate your email address to Sherry Clancy at stjamespottstownfinance@gmail.com. She will send a confirmation message to you when this is complete. When you create your Give+ Profile, this will link it with your existing account.

To Create your Give+ Profile, **click the Online Giving Now Available icon**, then choose Sign In/Sign Up in the upper right corner of the window that opens." "(Delete) on the button and" Follow the onscreen instructions.

To Access your Give+ profile in the future, **click the Online Giving Now Available icon**, then choose Sign In/Sign Up in the upper right corner of the window that opens. Enter your email and password.

[Click here to Give Online](#)

ONLINE GIVING

Already using Simply Giving?

- 1) send your email address to
stjamespottstownfinance@gmail.com
- 2) Sherry will add your email to SG account
& email you when this is complete.
- 3) Next, create your Give+ Profile for Online Giving. Your Give+ Profile will now automatically synch with your account.

ONLINE GIVING

To create your Give+ Profile,



Sign In / Sign Up

Give Now

Select Fund *

One Time

\$ Amount *

Add Donation

Fund	Amount
------	--------

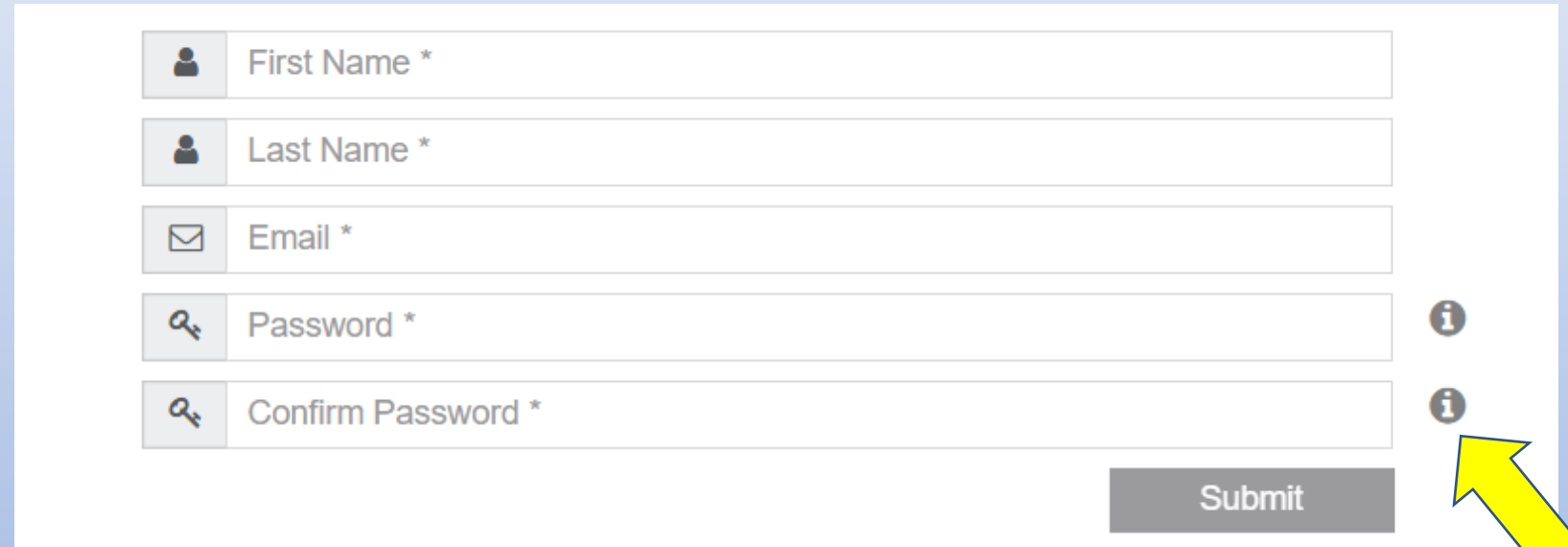
Total: \$0.00

Next

click on
“Sign In/Sign Up”

ONLINE GIVING

Fill in the required fields, then click “Submit”.



A registration form with five input fields, each preceded by an icon: a person icon for 'First Name *', a person icon for 'Last Name *', an envelope icon for 'Email *', a key icon for 'Password *', and a key icon for 'Confirm Password *'. Each field has an asterisk indicating it is required. To the right of the 'Password *' and 'Confirm Password *' fields are small circular icons containing the letter 'i'. A yellow arrow points to the 'i' icon next to the 'Confirm Password *' field. At the bottom right of the form is a grey 'Submit' button.

For additional info on creating your password, place your cursor over the “i”

ONLINE GIVING



*Ready
to
give?*

[Sign In / Sign Up](#)

Give Now

Select Fund *

One Time

\$ Amount *

Add Donation

Fund	Amount
------	--------

Total: \$0.00

Next

Click on
“Sign In/Sign Up”
in upper right
corner, then log in

ONLINE GIVING

Select a Fund



Give Now

Select Fund *

Select Fund *

BENEVOLENCE

CURRENT FUND

BUILDING

THIRD SUNDAY

ALTAR FLOWERS

Then choose your
giving Frequency



Give Now

CURRENT FUND

Select Frequency *

Select Frequency *

One Time

Weekly

Biweekly

Monthly

Quarterly

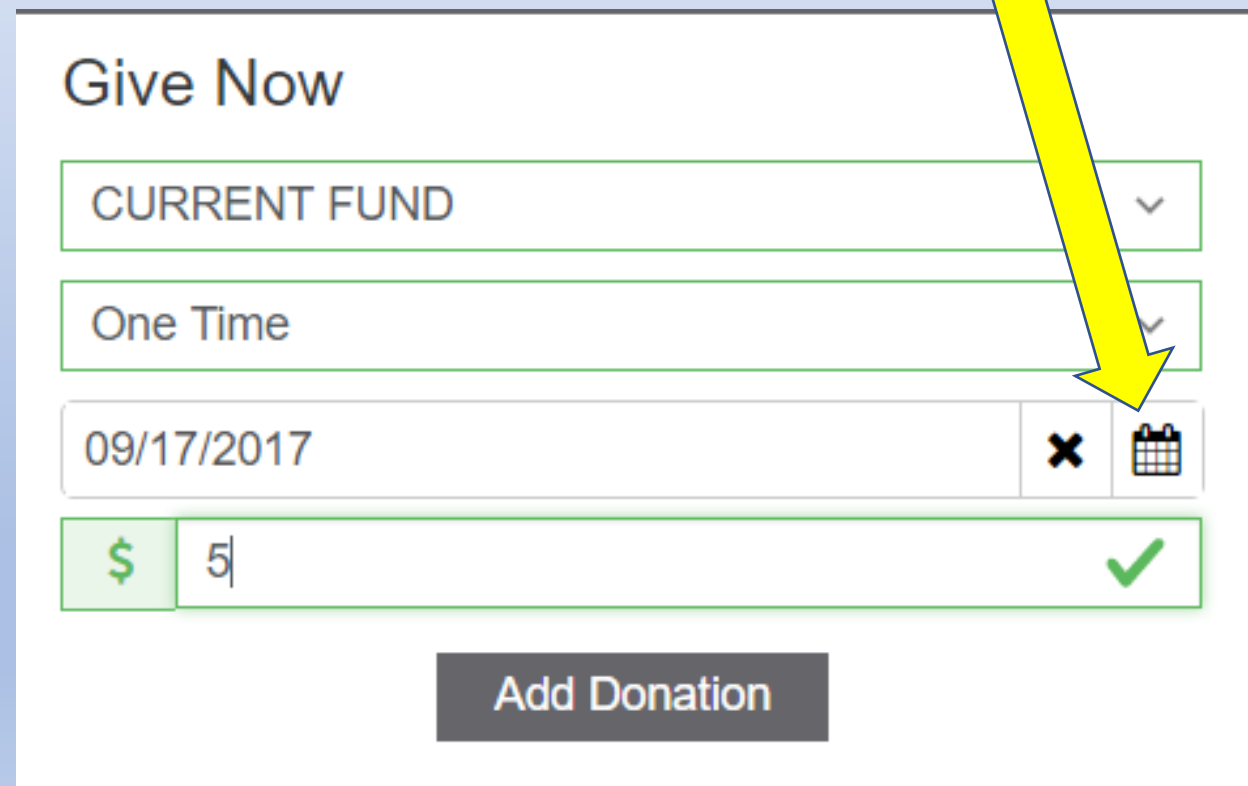
Annual

ONLINE GIVING

Choose your giving “start-on date”

Enter your
donation amount

Then click
“Add Donation”



The screenshot shows a 'Give Now' form with the following fields and controls:

- Give Now** (Section Header)
- CURRENT FUND** (Dropdown menu)
- One Time** (Dropdown menu)
- 09/17/2017** (Date field) with a red 'X' icon and a calendar icon to its right.
- \$ 5** (Amount field) with a green checkmark icon to its right.
- Add Donation** (Button)

A large yellow arrow points from the top right towards the date field (09/17/2017).

ONLINE GIVING

The screen will look like this:

Your name
will be
here when
you are
logged in



Evelyn Doe

Give Now

Select Fund *

Select Frequency *

\$ Amount *

Add Donation

Fund

Amount

CURRENT FUND
From 09/17/2017

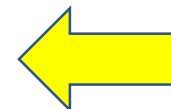
\$5.00
One Time



If all is correct,
click "Next"

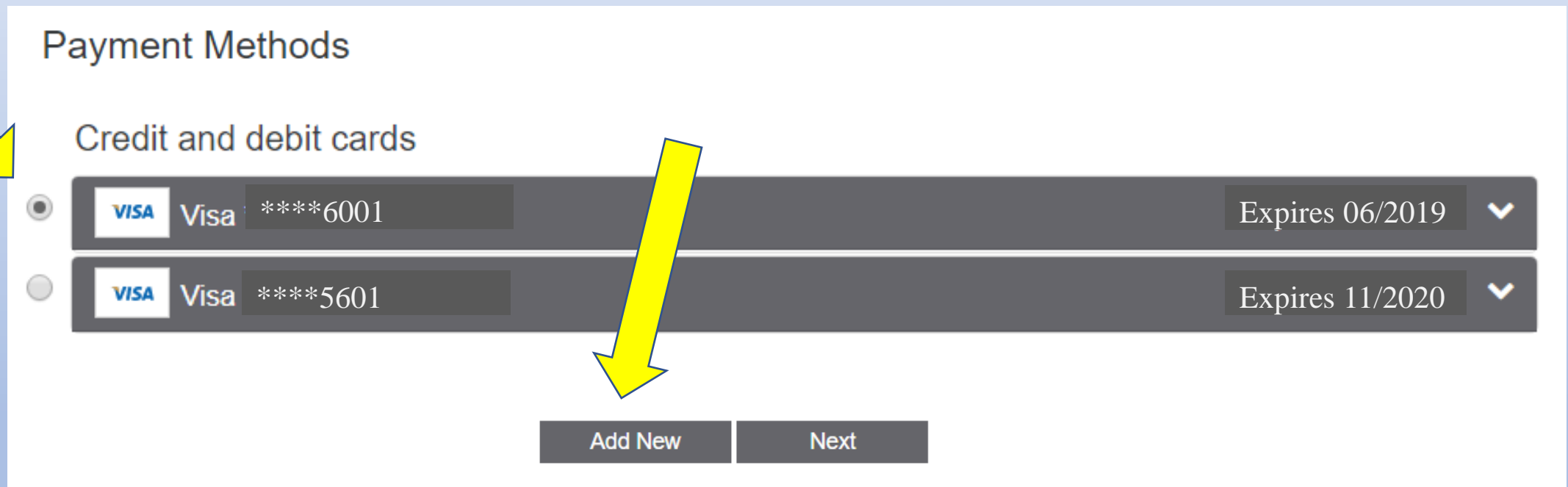
Total: \$5.00

Next



ONLINE GIVING


Choose payment method (ck/sav or cc/debit available), then “Next”




The screenshot shows a 'Payment Methods' section with the heading 'Credit and debit cards'. There are two radio buttons on the left. The first radio button is selected and points to a card entry: a Visa card with the number '****6001' and an expiration date of 'Expires 06/2019'. The second radio button is unselected and points to another card entry: a Visa card with the number '****5601' and an expiration date of 'Expires 11/2020'. Below the card entries are two buttons: 'Add New' and 'Next'. A yellow arrow on the left points to the first radio button, and another yellow arrow points to the 'Add New' button.

Payment Methods

Credit and debit cards

☒  Visa ****6001 Expires 06/2019 ▼


☐  Visa ****5601 Expires 11/2020 ▼


[Add New](#) [Next](#)


OR Click “Add New”


ONLINE GIVING


Use Credit/Debit or Checking/Savings


 Pay by Credit/Debit Card


 Name *


 Billing Address *


 City *


 STATE *

 Card Number *


 CVV *


 Month *


 Year *


 Zip Code *


Next


 Pay by Checking/Savings Account

 Name *


 Address *


 Address 2


 City *

 STATE *

☒ Checking ☐ Savings

 Routing Number *

 Account Number *

 Zip Code *

Next


Use the down carrots to expand or hide each window

ONLINE GIVING

Is all information correct?

Donation Summary

Donor Name
Evelyn Doe

Card Number
 ****6001

Fund	Amount
CURRENT FUND	\$5.00
From 09/17/2017	One Time

Total: \$5.00

[Back](#) [Donate Now](#)

If no, click
“Back”

If yes, click
“Donate Now”

ONLINE GIVING

After donating, see Confirmation:

Donation Confirmation

Evelyn Doe

Thank you for your donation!

Confirmation number
162324510

Fund	Amount
CURRENT FUND	\$5.00
From 09/17/2017	One Time

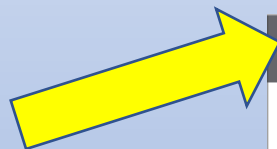
Done


Total: \$5.00

ONLINE GIVING

You will not receive email confirmation if you give through your Give+ Profile.

Click here
to view
options



 Evelyn Doe

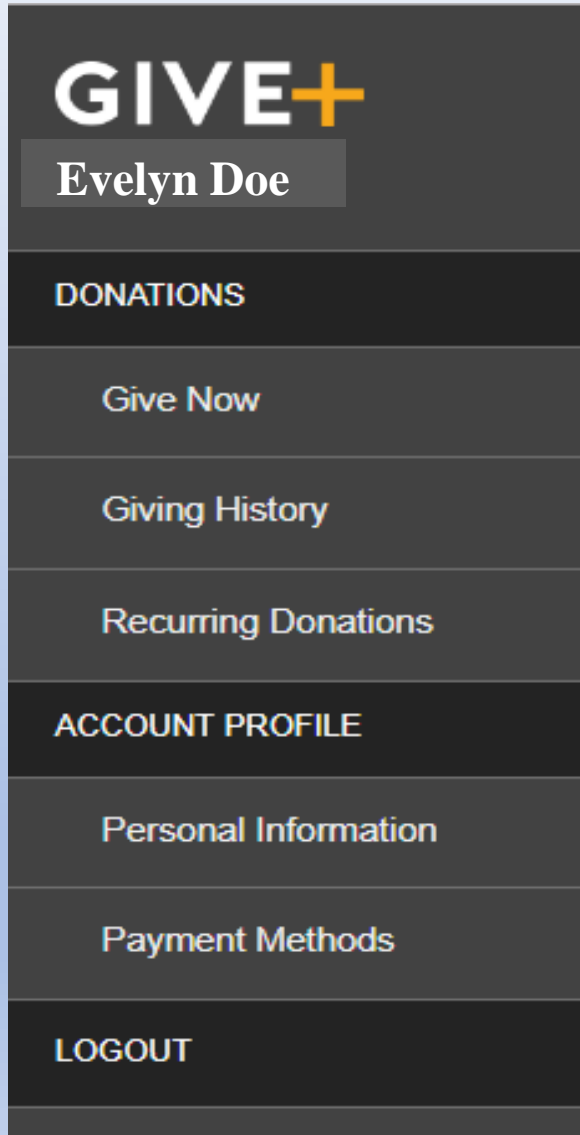
Give Now

Add Donation

Fund	Amount
------	--------

Total: \$0.00

ONLINE GIVING



The side bar will appear.
From here you can
choose to view various
information in your
Give+ profile.
Log out when finished.

ONLINE GIVING

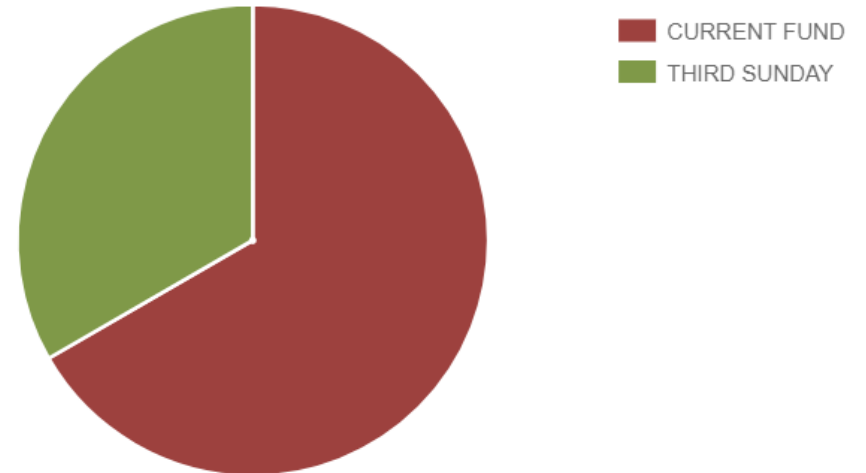
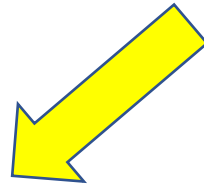
Example of Giving History -180 days max

Giving History

Total Donations: 3
Total Amount: \$15.00

Favorite Fund: CURRENT FUND
Favorite Fund Total: \$10.00

View By (Days) :



Date	Fund Details		Payment Method	Total
Aug 11, 2017	CURRENT FUND	More	*****6001	\$5.00
Aug 11, 2017	CURRENT FUND	More	*****6001	\$5.00
Aug 11, 2017	THIRD SUNDAY	More	*****6001	\$5.00

ONLINE GIVING

Delay in processing:

Checking/Savings -
transactions process Monday
through Friday

Credit/Debit Cards -
process daily at 4 PM EST

ONLINE GIVING

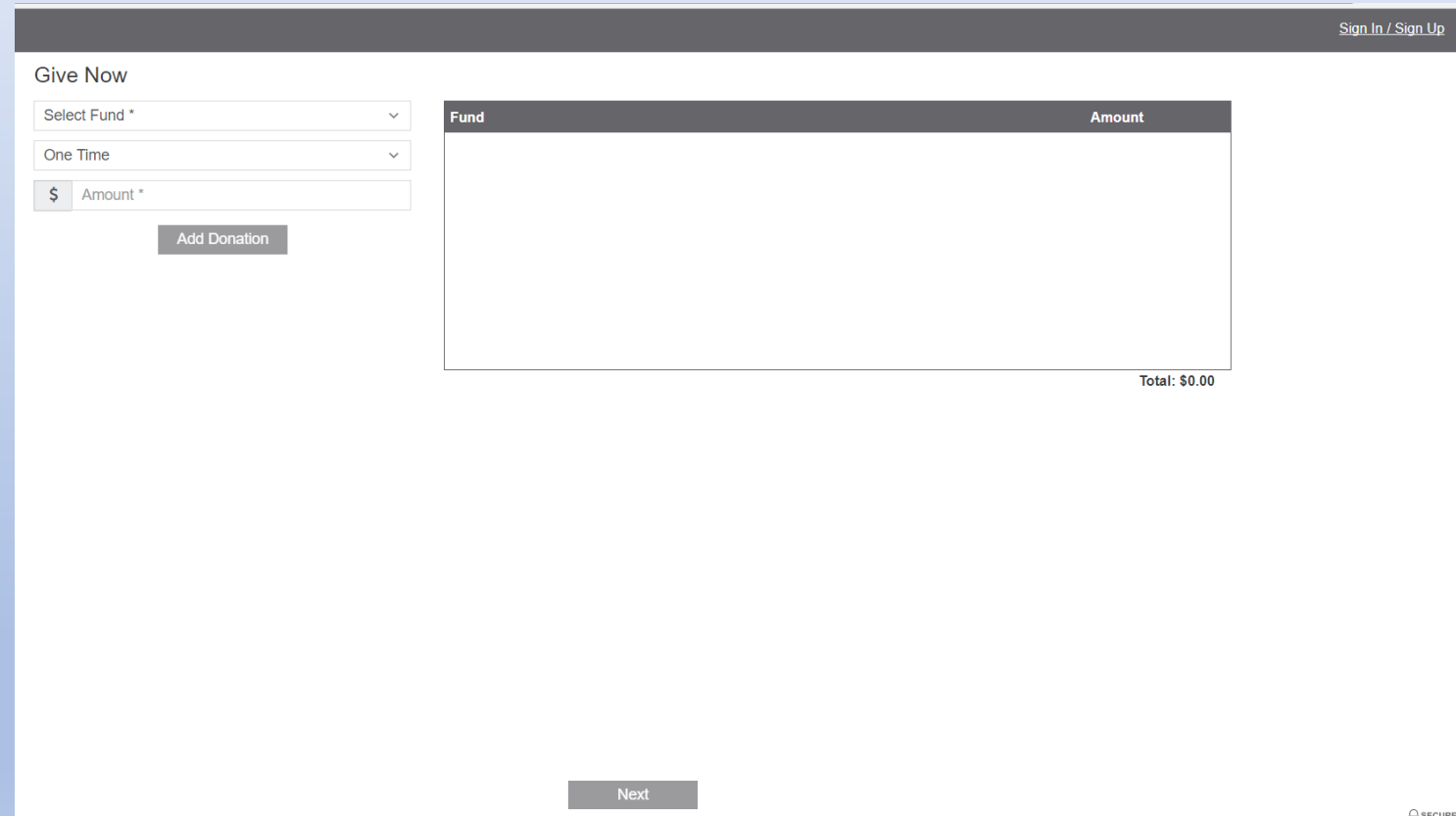
Once your Give+ Profile is created, use the “Sign In/Sign Up” to access your account at any time.

If you do not create or sign into your Give+ account, you can only schedule *one-time* donations

ONLINE GIVING

One-time Donation – NO Log In

Select Fund,
Enter Amount,
Add Donation,
Click Next



The screenshot shows a web form titled "Give Now" with a dark header bar containing "Sign In / Sign Up". The form includes a "Select Fund *" dropdown, a "One Time" dropdown, and a "\$ Amount *" input field. An "Add Donation" button is positioned below these fields. To the right is a table with two columns: "Fund" and "Amount". The table is currently empty. At the bottom right of the table area, it says "Total: \$0.00". A "Next" button is located at the bottom center of the form.

Fund	Amount
------	--------


Total: \$0.00


Next


Donation occurs within 24hrs (cc/debit) or the following business day (checking/savings).


ONLINE GIVING


Use Credit/Debit or Checking/Savings


 Pay by Credit/Debit Card





 Name *


 Billing Address *


 City *



 STATE *



 Zip Code *




 Card Number *


 CVV *


 Month * 


 Year * 


Next


 Pay by Checking/Savings Account


 Name *

 Address *


 Address 2


 City *

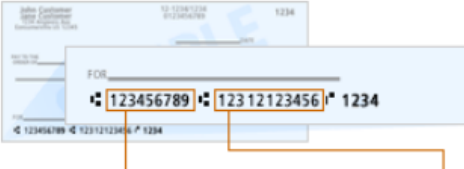
 STATE *

 Zip Code *

☒ Checking ☐ Savings

 Routing Number *

 Account Number *



FOR
⑆ 123456789 ⑆ 12312123456 ⑆ 1234
⑆ 123456789 ⑆ 12312123456 ⑆ 1234

Next

ONLINE GIVING


Click the *email receipt box* when giving a **One-Time Donation** when not logged in to receive email confirmation of the gift.

Donation Summary

Donor Name


Eve Doe

Account Number



****3456

☒ Email Receipt



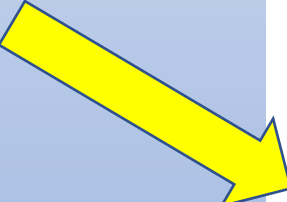
Email *

Fund	Amount
ALTAR FLOWERS	\$35.00 One Time

Back

Donate Now

Total: \$35.00



ONLINE GIVING RECAP

Checking/Savings transfer or
Credit/Debit Card

No log in needed for 1x-time giving
-OR-

Create Profile & Log in to give
More Fund & Frequency choices
Giving History for 180 days

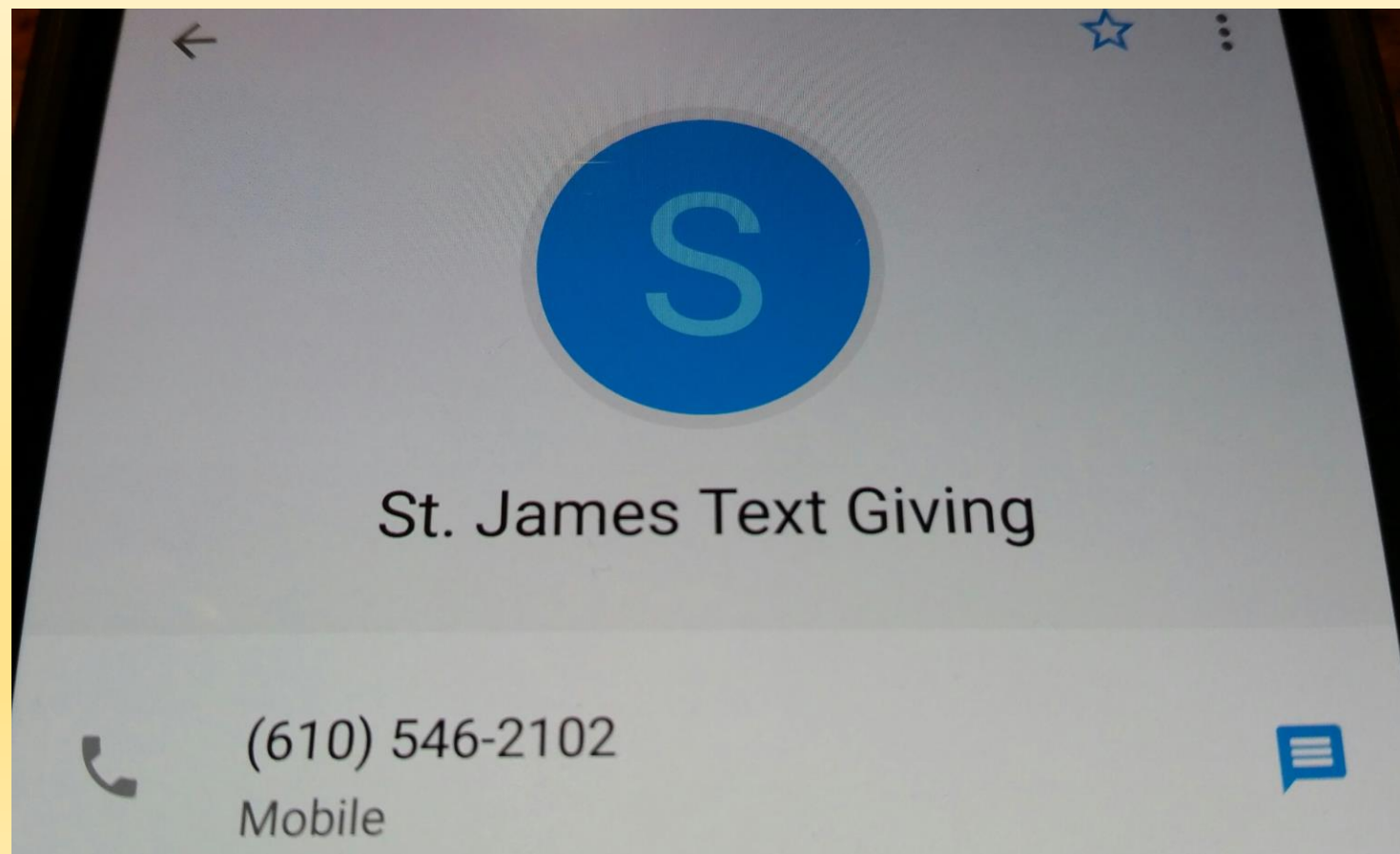
TEXT GIVING

- *very quick & easy
- *more fund choices
- *no paperwork!



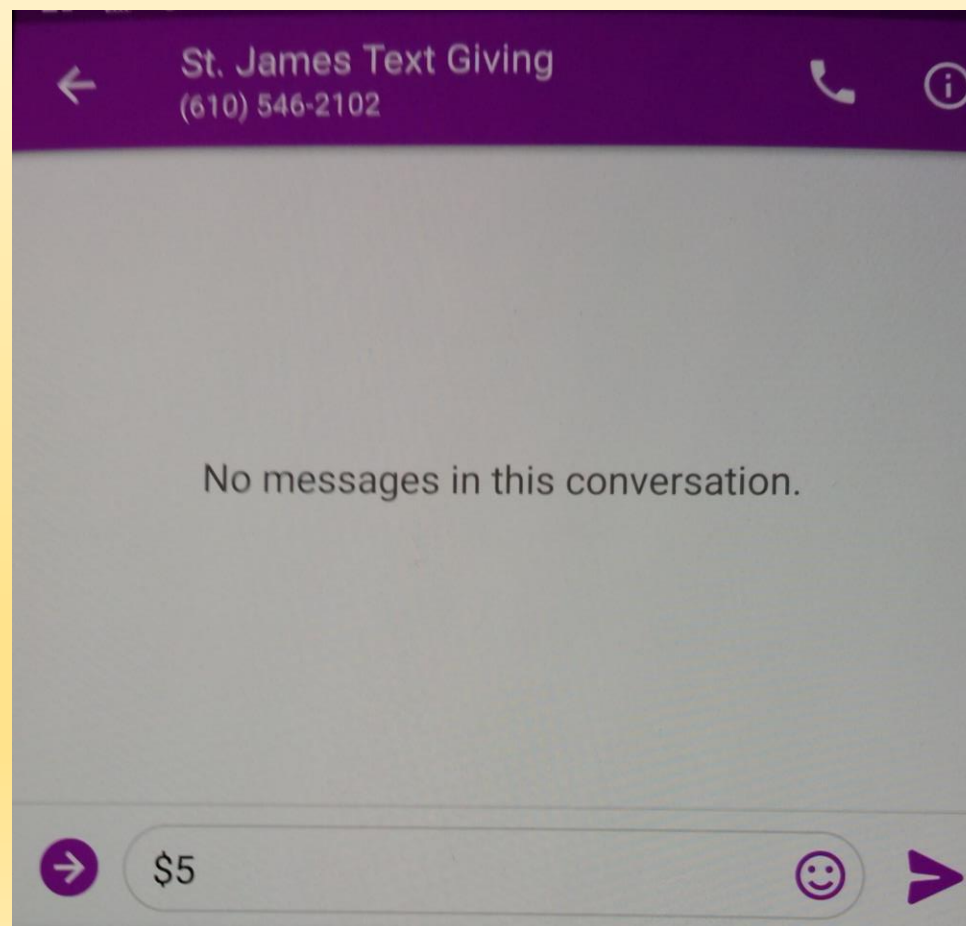
TEXT GIVING

Save 610-546-2102 in your Contacts



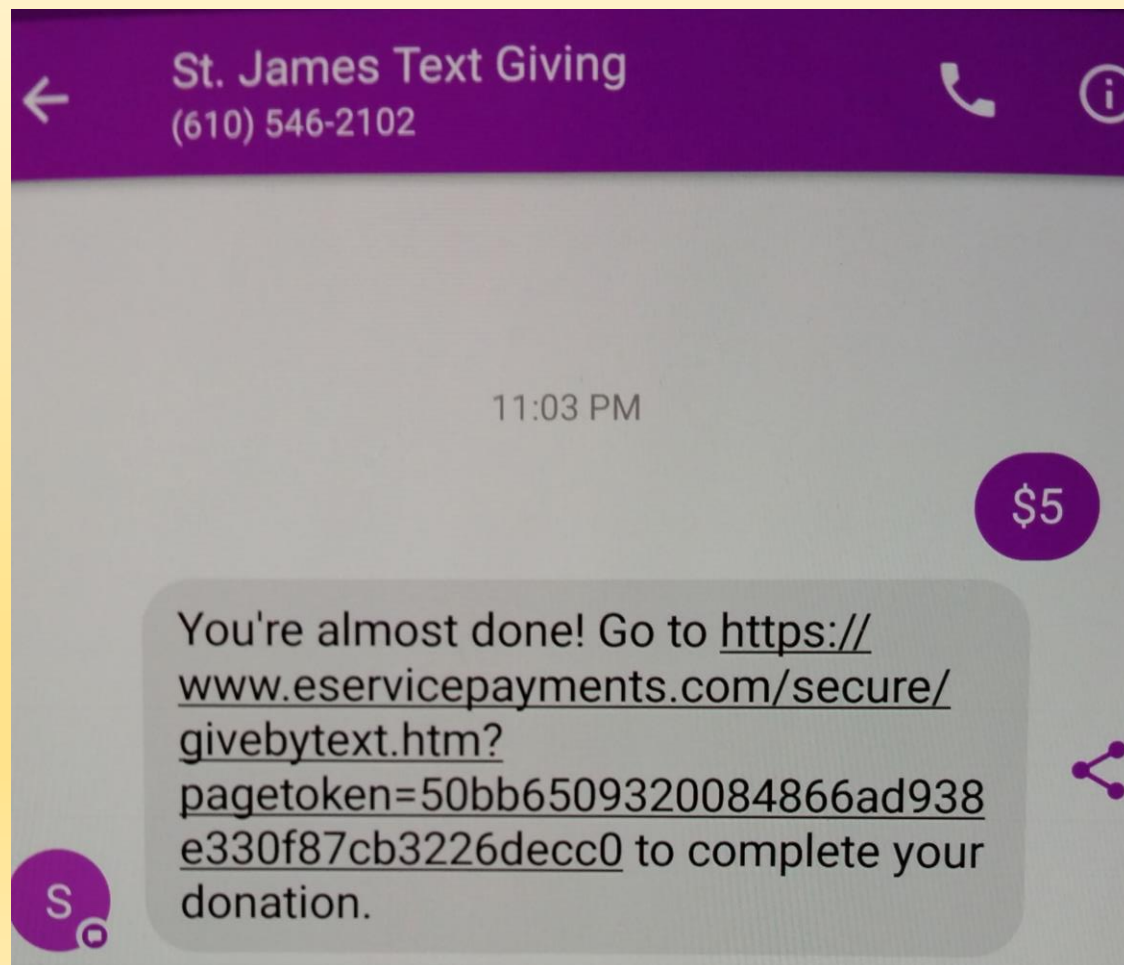
TEXT GIVING

Text your donation to 610-546-2102



TEXT GIVING

Click on the link sent to you



TEXT GIVING

Receive confirmation message, text
& email

← Thank You For Your Text gift
myvanco.vancopayments.com

St James Lutheran Church
1101 E High St
Pottstown, PA 19464-4909
610-326-2810

Last, First Name


Current Fund




\$5.00

Your credit card will be charged on 09/10/17 for \$5.00

Thank you for donating \$5.00 to St James Lutheran Church! Text
❖repeat❖ to make this recurring or
❖refund❖ to cancel this donation.

Text Donation Inbox x

 **ereceipt@eservicepayments.com**
Thank you for your text giving! Details regarding your text giving are shown ...

 **ereceipt@eservicepayments.com**
 to me 

Thank you for your text giving!

Details regarding your text giving are shown below. You can log in with your email address and password to view your text giving information regarding your personal profile and text giving. You can also contact St James Lutheran Church directly.

You may wish to retain a copy of this email for your records.

Text Gift Details:

TEXT GIVING

Donate any time...use codes
for funds

\$10 #3rd

Thank you for donating \$10.00 to St
James Lutheran Church! Text

◆repeat◆ to make this recurring or
◆refund◆ to cancel this donation.

<u>Text</u>	<u>Fund</u>
\$5	Current (default)
\$5 #build	Building Fund
\$5 #ben	Benevolence
\$5 #music	music sponsorship*
\$5 #flower	flower sponsorship*
\$35 #altar	altar flowers**
\$5 #3rd	3rd Sunday

Electronic Giving Options

<u>TYPE</u>	<u>PAYMENT</u>	<u>REQUIRES</u>
1) Simply Giving	credit/debit checking/savings	paperwork paperwork
2) Online Giving	credit/debit checking/savings	no paperwork internet access
3) Text Giving	credit/debit	no paperwork cell phone

Questions?

Please contact:

Sherry Clancy

stjamespottstownfinance@gmail.com

or Pat Baer

610-326-2810

